### **Celebration of Life Events**

We wish to create all the amenities you require at this time. To ease the stress and anxiety we offer everything you need for a beautiful ceremony and reception to honor your loved one.

#### **Room Amenities:**

The room rental fee includes the following:

- The Tumwater Ballroom overlooking the historic Willamette Falls
- Tables with white linens
- Event set-up and cleaning
- · Additional tables for cards and memorabilia
- Sound System, A/V projector and wireless microphones available
- Air Conditioned for your comfort
- Handicap accessible
- Event Coordinator to assist before the event and available during the day of your ceremony
- Free Parking in our lot and along the street
- Historic museum available for your guests to tour

# Catering:

- Your choice of catered menus or provide your own items (DIY Catering fee applies)
- Professional and courteous service staff
- · Punch and water service available
- All service equipment, chafing dishes and utensils provided
- Alcoholic beverage service available

#### Coordination:

- Professional coordinators available to assist you in the planning of the ceremony and reception
- On-site management on the day of your event
- · Officiants available upon request

The Tumwater Ballroom at the Museum of the Oregon Territory 211 Tumwater Drive Oregon City, OR 97045 www.tumwaterroom.com

For information and to schedule a tour call 503-310-9975 or email us at: tumwaterballroom@gmail.com

## The Tumwater Ballroom

#### **Rental Rates**

**Number of Guests** 

<u>0 - 100</u> <u>101-199</u> <u>200 - 250</u> \$1,500 \$2,000 \$2,800

Celebration of Life events are offered 6 hours of event time. Additional time for set-up and decorating may be available.

The above prices include use of the Tumwater Ballroom with tables, chairs, table linens, use of our audio / visual system, blue-tooth sound system, free parking, event set-up and clean-up. An event coordinator will be on site to insure your event is successful.

# Celebration of Life Events at the Tumwater Ballroom

We understand this is a difficult time for you and your family. We will work closely with you to make your Celebration of Life event dignified, beautiful and memorable.

Catering provided by
Tumwater Ballroom Catering
Or you may provide your own
food and beverages
Ask us for details

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# **The Tumwater Ballroom**

at the

**Museum of the Oregon Territory** 

# Celebration of Life Receptions



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# The Tumwater Ballroom

Share stories
Share Memories
Celebrate a life lived



Thank you for considering the Tumwater Ballroom for your Celebration of Life reception. This dedicates the day to your event in addition to on-site planning appointments ensuring that everything is done to meet your expectations.

Our rental package includes the use of all tables with white linens, chairs, a professional sound system, use of our centerpieces and room accessories as well as professional and concerned management to assist you in every detail.

# The Tumwater Ballroom

Spiritual and elegant

The Tumwater Ballroom is available for Celebration of Life events



# The Tumwater Ballroom

Dramatic views of the Willamette River and the historic Willamette Falls



Beautiful views of the historic Willamette Falls abound throughout the ballroom offering a spiritual ambience as you gaze out from the cathedral windows.

If desired, the museum floor can be open allowing your guests the opportunity to explore the history of Oregon.

Let us assist you at this difficult time to make your Celebration of Life event one to be special and memorable.